



Minutes of the Westlock Regional Waste Management Commission Regular Meeting held at the WRWMC boardroom on July 24, 2024, at 9:00am.

Members present: Charis Aguirre (Village), Isaac Skuban (County), Curtis Snell (Town), Randy Wold (Town via Zoom call), and Christine Wiese (County via Zoom call).

Others present: Jared Anderson (Commission Manager), Jessica Olchoway (Recording Secretary), and Joan Smallwood (Red2Black Bookkeeping & Business Consulting via Zoom call).

1. Call to order

Chairperson Aguirre called the meeting to order at 9:03am.

2. Additions to agenda

Add item 9.1 Resident complaints to Closed Session.

Add item 8.1 Altroot Quarterly Update to Correspondence.

3. Adoption of agenda

Motion #42-2024

Moved by Director Snell to accept the agenda, as amended.

Carried unanimously.

4. Adoption of Regular and Special Board Meeting Minutes

Motion #43-2024

Moved by Director Snell to accept the Regular Meeting Minutes dated May 31, 2024.

Carried unanimously.

5. Reports

Motion #44-2024

Moved by Director Skuban to accept the Commission Manager's report presented verbally by Commission Manager, Jared Anderson as information only.

Carried unanimously.

Randy Wold joined meeting via Zoom at 9:07am.

Motion #45-2024

Moved by Director Skuban to accept the Financial Report presented by Joan Smallwood of Red2Black Bookkeeping & Business Consulting and to change the cash flow projections from monthly to quarterly.

Carried unanimously.

Joan Smallwood departed meeting via Zoom at 9:37am.

Vision Statement: We are leaders in waste diversification and innovation.

CA
JA



REGIONAL WASTE MANAGEMENT COMMISSION

P.O. Box 5219, Westlock, AB T7P 2P4

T: 780-307-2456 F: 780-349-2995

6. Business arising out of minutes and unfinished business

Motion #46-2024

Moved by Director Snell to approve the Memorandum of Agreement, as amended.

Carried unanimously.

Motion #47-2024

Moved by Director Wold to accept Rates & Fees Bylaw 01-2024, as amended.

Carried unanimously.

7. New business

Motion #48-2024

Moved by Director Snell to approve Rate of Pay Policy AFP10-2024, as amended.

Carried unanimously.

Motion #49-2024

Moved by Director Snell to instruct Administration to revise Corporate Bylaw 03-2015 as directed and bring the bylaw back to the next commission meeting for further discussion.

Carried unanimously.

Motion #50-2024

Moved by Director Wiese to approve Personnel Policy APP05-2024, as amended.

Carried unanimously.

Motion #51-2024

Moved by Director Skuban to approve Drug & Alcohol Policy APP10-2024.

Carried unanimously.

Motion #52-2024

Moved by Director Skuban to accept the status of the Strategic Plan as information only.

Carried unanimously.

8. Correspondence

Motion #53-2024

Moved by Director Snell to accept the quarterly update from AlternativeRoot as information only.

Carried unanimously.

9. Closed session

Motion #54-2024

Moved by Director Skuban that the Board enter closed session at 10:48am.

Carried unanimously.

Recording Secretary Jessica Olchowy departed at 10:48am.

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Motion #55-2024

Moved by Director Snell that the Board return to open session at 11:25am.

Carried unanimously.

Recording Secretary Jessica Olchowj returned at 11:25am.

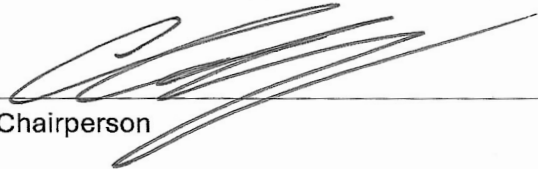
10. Next meeting date

Chairperson Aguirre set the next meeting date for Wednesday September 18, 2024, at 9am at the WRWMC Boardroom.


11. Adjournment

The meeting adjourned at 11:30am.

These minutes are approved this 30th day of October, 2024.



Chairperson



Commission Manager

